



CANNON BUILDING
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STATE OF DELAWARE
DEPARTMENT OF STATE

DIVISION OF PROFESSIONAL REGULATION

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PUBLIC MEETING MINUTES:	BOARD OF ARCHITECTS
MEETING DATE AND TIME:	Wednesday, July 3, 2013 at 1:30 p.m.
PLACE:	861 Silver Lake Blvd., Conference Room B, Second floor, Dover, Delaware
MINUTES APPROVED:	September 4, 2013

MEMBERS PRESENT

John Mateyko, RA, Professional Member, President
Kenneth Freemark, RA, Professional Member
Kevin Wilson, RA, Professional Member, Secretary
Prameela Kaza, Public Member
Elizabeth Happoldt, Public Member
Richard Wertz, RA, Professional Member

DIVISION STAFF/DEPUTY ATTORNEY GENERAL

Jennifer Singh, Deputy Attorney General
Meaghan Jerman, Administrative Specialist II

ABSENT

Joseph Schorah, Public Member, Secretary
Peter H. Jennings, RA, Professional Member
Brian Lewis, Public Member

OTHERS PRESENT

Nancy Payne, AIA Delaware

Call to Order

Mr. Mateyko called the meeting to order at 1:32 p.m. Mr. Freemark, Past-President of the Board, thanked the Board for their participation during his term as President.

Review and Approval of Minutes

The Board reviewed the minutes of the June 5, 2013 meeting. Ms. Kaza made a motion to accept the minutes as presented, seconded by Mr. Freemark. The motion passed unanimously.

Unfinished Business

Review of NCARB Correspondence Concerning Proposed Changes to the Intern Development Program

The Board discussed the changes proposed by NCARB that will allow interns to earn IDP credit for valid work experience in short employment periods as well as modify the point of eligibility to participate in the IDP as the receipt of a U.S. high school diploma, or equivalent. Mr. Wilson stated that he thinks this a good change for the IDP program and other Board members agreed. Mr. Wilson made a motion for the Board to support the NCARB changes to the IDP as outlined in the memo provided by NCARB, seconded by Mr. Freemark. The motion passed unanimously. Ms. Jerman will notify NCARB of the Board's support of the changes.

Review of Proposed Regulation Changes Concerning Continuing Education and Emeritus Status

Ms. Singh provided the Board with a draft of the proposed regulation changes including the addition of the Emeritus status, the proration of Continuing Education for new licensees, and the addition back of the IDP waiver that was inadvertently removed from the regulations. Mr. Freemark expressed concern about retired architects who may only be working occasionally in a consulting role no longer being eligible to do this as an Emeritus architect. Mr. Freemark suggested the Board consider adding to the regulations that an Emeritus architect could call themselves an Architect in only consulting positions (such as mentoring students, inspections, etc.). The Board discussed Mr. Freemark's concerns. Mr. Wilson explained that the changes the Board are looking to add regarding Emeritus status are consistent with what other states are doing. Ms. Singh clarified that the understanding is if a licensee, despite their retirement, may continue to work in a consultant role as an architect then they are expected to maintain a license. The Board agreed to move forward with the Emeritus status as they had previously discussed and consider amending in the future if needed.

Mr. Wilson made a motion to adopt the proposed regulation changes presented by Ms. Singh, seconded by Ms. Kaza. The motion carried unanimously.

Discussion/Status of Sussex County Permitting Code

Ms. Singh informed the Board that the Attorney General's office would like to have a meeting with a professional representative(s) of the Board to discuss inconsistencies within the Sussex County Code as it relates to the practice of architecture. Board members expressed frustration with the suggested meeting as they feel they have discussed this before and are unclear why another meeting is needed. Board members discussed waiting until the September Board meeting when more Board members are present to vote on whether this meeting should take place. Mr. Mateyko stated he is willing to attend if the Department of Justice thinks it is appropriate and prudent. Ms. Singh advised the Board of the benefits of sending representation to attend the meeting.

Mr. Freemark made a motion for the Board to proceed with the meeting with the Department of Justice, Sussex County Commission, and Delaware Association of Professional Engineers, seconded by Ms. Kaza, the motion passed unanimously. Mr. Freemark and Mr. Wertz stated they would attend along with Mr. Mateyko.

New Business

New Complaints Assigned to a Contact Person

There were no new complaints.

Ratification of Certificate of Authorization Applications

Mr. Wilson made a motion, seconded by Ms. Kaza to ratify the Certificate of Authorization issued to BSA LifeStructures, Inc. The motion carried unanimously.

Ratification of Reciprocity Applications – NCARB Certificate

Mr. Wertz made a motion, seconded by Mr. Wilson to ratify the listing of issued licenses to NCARB Certified architects by reciprocity. The motion carried unanimously.

Douglas Levey
John Baumgarten

David Youse

Steven Litman

Discussion on Analyzing & evaluating the Objectives of the Board of Architects

Mr. Mateyko explained that he feels it would be useful at this time for the Board to give some consideration as to how they may improve the work that they do. Mr. Mateyko proposed that Board members reflect on this matter and prepare comments for the September meeting for further discussion. Mr. Mateyko stated this is open to AIA comment as well as the public. Mr. Mateyko requested all comments be submitted by August 23, 2013. Mr. Mateyko requested that Mr. Freemark and Mr. Wilson act as co-chairs of this effort as the point people to receive suggestions. Ms. Jerman will forward any comments to Mr. Wilson and Mr. Freemark. Mr. Wilson stated that he felt this was a good idea and feels anything the board can do to continue to convey to licensees the Continuing Education requirements is helpful. The Board discussed the importance of having a presence within the public throughout the year to help convey what the practice of architecture is and how the Board protects the public. Mr. Freemark added that licensees need to be educated about the professional ramifications if a licensee attests to the completion of Continuing Education when it has not been completed. Ms. Happoldt suggested the Board consider expanding their public presence in such ways as being present when the Governor signs Legislation. Board members agreed that establishing a presence within the public in this manner is a good step in a public visibility campaign.

Other Business Before the Board (for discussion only)

Ms. Singh reviewed the renewal application for Nicholas Tricarico. Mr. Tricarico had previously had a hearing before the Board in 2009 due to discipline that was obtained in Oregon. Mr. Tricarico received a warning in another state due to the same discipline that the Board had previously reviewed. Ms. Singh confirmed that Mr. Tricarico was forthright with his Delaware renewal application regarding this new discipline. The Board discussed this matter. Mr. Freemark made a motion to allow Mr. Tricarico to renew his license, seconded by Ms. Kaza. The motion passed unanimously.

Public Comment

There was no public comment.


Next Scheduled Meeting

The next meeting will be held on September 4, 2013 at 1:30 p.m. in Conference Room B, second floor of the Cannon Building, 861 Silver Lake Boulevard, Dover, Delaware.

Adjournment

With no further business before the board, Mr. Freemark made a motion to adjourn the public meeting, seconded by Ms. Kaza. The motion carried unanimously. The meeting adjourned at 2:25 p.m.

Respectfully submitted,



Meaghan Jerman
Administrative Specialist II